

BELKNAP COUNTY COMMISSIONERS
34 County Drive
Laconia, NH 03246
Phone (603) 527-5400
Fax (603) 527-5409

John H. Thomas
Chairman
Belmont

Edward D. Philpot
Vice-Chairman
Laconia

Stephen H. Nedeau
Clerk
Meredith

Commission Meeting Minutes December 10, 2014

Commissioner Thomas called the Belknap County Commissioners meeting to order at 5:30 pm on the above date at 34 County Drive, Laconia, NH and recited the pledge of allegiance.

In Attendance: Commissioners John H. Thomas, Edward D. Philpot, Jr., Stephen H. Nedeau, County Administrator and Debra Shackett.

Calendar items: Reviewed.

Minutes: M/Nedeau, S/Philpot to approve the 11/26/14 and the 12/03/14 minutes as written. Unanimous. **Motion passes.**

Register of Deeds: A letter from the Register of Deeds elect was reviewed by the Commissioners. Ms. McGrath is requesting approval of her appointed Deputy, Susan Gagne so that she can be sworn in on January 2, 2015. M/Nedeau to accept this recommendation, S/Philpot for discussion. Commissioner Philpot questioned whether Ms. McGrath can do that as she is not yet the Register of Deeds. It would need to wait until after 01/02/15 for approval. M/Nedeau to withdraw his motion, S/Philpot. Commissioners asked Administrator Shackett to let Ms. McGrath know.

Auditor's engagement letter: Administrator Shackett said that this is for the basic financial audit. Melanson and Heath have worked for the county for two years now and have been very satisfied with their services. This is an all-inclusive price for 2014 and 2015 (\$26,000 in 2014 and \$26,500 in 2015) respectfully. The Commissioners are very satisfied with their services and agree with Administrator Shackett that at the end of those two years, an RFP be put out again. M/Philpot to accept the Administrators recommendation and obtain the services of Melanson and Heath as outlined. S/Nedeau. Unanimous. **Motion carries.**

GASB45 Actuarial Valuation: This report is required supplemental information for the 2014 and 2015 financial audit reports. Administrator Shackett received two proposals. It is her recommendation to engage the services of Jefferson Solutions, Inc. at a cost of \$3,450. M/Philpot, S/Nedeau to accept the Administrators recommendation and go with Jefferson Solutions, Inc. Unanimous. **Motion passes.**

Administrators report: Administrator Shackett reported that the problem with the HVAC at the courthouse was the motherboard. The cost to repair was \$1,000. There is an urgent need for transfers in the Nursing Home. Some lines have been fully expended. It is affecting the Medical care/prescriptions for residents, kitchen supplies to name a few. These are the type of items where the court order (temporary injunction) is wrong as it is unworkable and unmanageable. It was not clearly articulated in court at the time of the presentation to the Judge. Administrator Shackett fears that the Judge will never hear these issues and that it will not ever be resolved. These requests will be made at the 12/16/14 Executive committee meeting

Appoint members to the NHAC Executive Committee: Administrator Shackett is requesting that two new members be appointed to the Executive Committee of the New Hampshire Association of Counties for Belknap County. Ms. Shackett recommends Debra Laflamme who will take Norm O'Neil's spot and Craig Wiggin who will fill Matthew Logue spot. M/Nedeau, S/Philpot to accept this recommendation and notify the NHAC. Unanimous. **Motion passes.**

Public input: Commissioner Thomas asked for public input. Roger Amesden from the Daily sun asked about the Nursing Home Medicare transfers if they would be presented for consideration at the 12/16/14 EC meeting. Answer: Yes.

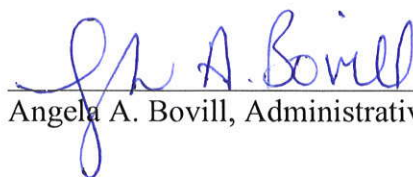
Resignation: Commissioner Nedeau publically read his letter of resignation to Chairman Thomas effective January 1, 2015. Chair Thomas regrestfully accepts and Commissioners Philpot and Thomas are saddened to see Commissioner Nedeau leave. Commissioner Nedeau then presented gifts to Commissioner Philpot and Commissioner Thomas on behalf of the County with appreciation for their public service.

Nonpublic session: M/Philpot, S/Nedeau to enter into nonpublic session per RSA 91-A3, II (a) and (c). Commissioner Thomas called the roll: Philpot – Y, Nedeau – Y, Thomas – Y. Unanimous. **Motion passes.** The Board entered into nonpublic session a 5:54 pm.

M/Nedeau, S/Philpot to conclude nonpublic session at 6:25 pm. Commissioner Thomas called the roll: Philpot – Y, Nedeau – Y, Thomas – Y. Unanimous. **Motion passes.** The Commissioners returned to public session at 6:25 pm.

Adjourn: With no further business to discuss, M/Philpot, S/Nedeau to adjourn at 6:26 pm. Unanimous. **Motion passes.**

Respectfully submitted,


Angela A. Bovill, Administrative Assistant